

**Sub: - Minutes of the Internal Complaints Committee (ICC)
Meeting held on 18.07.2018 – Reg.**

Members Present:

1. Dr. M N Suma, Prof. & HOD Dept. of Bio-Chemistry, JSS Medical College, Mysuru
2. Prof. Shivananda Bharathi, JSS Law College, Mysuru
3. Smt. M S Kokila, Dy. Registrar (Sr. Grade), GAD, JSS AHER, Mysuru
4. Dr. Nilani Packianathan, Dy. Director, BQS, JSSAHER, Mysuru
5. Dr. Shilpa Palaksha, Asso. Professor, Dept., of Ph. Practice, JSS College of Pharmacy, Mysuru
6. Dr. B Gowramma, Asst. Prof. Dept., of Pharmaceutical Chemistry, JSS College of Pharmacy, Ooty
7. Dr. Divya Rao B J, Asst. Prof. Dept., of HSMS, JSS AHER, Mysuru
8. Dr. N Pallavi, Asst. Prof. Dept., of Water and Health, Faculty of Life Sciences, JSS AHER, Mysuru
9. Smt. S Sumithra, Computer Programmer, JSS Dental College & Hospital, Mysuru

Leave of Absence:

1. Smt. Madhuri Tathachari, Managing Trustee, Bhramara Trust, Mysuru

Dr. Suma M N, Chairman of the ICC welcomed the members to the meeting and requested for suggestions / comments on the minutes of the meeting held on 22.12.2017. The members stated that there were no comments. Hence, the MoM was considered as confirmed.

Further, the Member Secretary appraised initiating programs on sensitizing the staff and stake holders of JSS AHER and its constituent colleges / departments / hostels.

In this connection, Dr. C S Vidya informed the committee that the objectives, guidelines of Internals Complaints Committee formed for Prevention, Prohibition and Redressal of Sexual Harassment and Gender Sensitization are being sensitized to

- a) all the students on their induction program
- b) the newly appointed staff / faculty are being given hands on training wherein, the various committees formed by JSSAHER, its guidelines and other activities are oriented by respective heads of the department / section.

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Meanwhile, the Member Secretary informed the Chairman and the Committee Members that the outsourced labours / contractors are informed about the protocols to be followed and the various committees constituted by the JSSAHER are being shared during the entrustment of work. Further, the service providers are having weekly / monthly hands-on training for all its employees.

As there were not any other matters to discuss, the meeting was concluded with a vote of thanks and with best wishes by Dr. B Gowramma.


Chairman


Registrar


30/7/18

To,

1. Dr. M N Suma, Prof. & HOD Dept. of Bio-Chemistry, JSS Medical College, Mysuru
2. Smt. Madhuri Tathachari, Managing Trustee, Bhramara Trust, Mysuru
3. Professor Shivananda Bharathi, JSS Law College, Mysuru
4. Smt. M S Kokila, Dy. Registrar (Sr. Grade), GAD, JSS AHER, Mysuru
5. Dr. Nilani Packianathan, Dy. Director, BQS, JSSAHER, Mysuru
6. Dr. Shilpa Palaksha, Asso. Professor, Dept., of Ph. Practice, JSS College of Pharmacy, Mysuru
7. Dr. B Gowramma, Asst. Prof. Dept., of Pharmaceutical Chemistry, JSS College of Pharmacy, Ooty
8. Dr. Divya Rao B J, Asst. Prof. Dept., of HSMS, JSS AHER, Mysuru
9. Dr. N Pallavi, Asst. Prof. Dept., of Water and Health, Faculty of Life Sciences, JSS AHER, Mysuru
10. Smt. S Sumithra, Computer Programmer, JSS Dental College & Hospital, Mysuru
11. Office copy

No: REG/WCW/26/10-11/2017-18

Date: 21.03.2018

CIRCULAR

**Sub: - Workshop on "Life & Liberty, Fostering Safe Workplace"
By Internal Complaint's Committee - Reg.**

This is to inform you that the **Workshop on "Life & Liberty Fostering Safe Work Place"** is organized by Internal Complaints Committee of JSS AHER on 27th March 2018 at 9 AM in the Gowrishankara Auditorium, JSS Dental College & Hospital, Mysuru for the ICC Members of the Constituent Colleges in addition to the nominated staff of JSS AHER and its Constituent Colleges, Departments, Hostels and JSS Hospital, Mysuru.

In view of this a **Poster Presentation Competition is organized** for the staff & students of JSSAHER, Departments, including JSS Hospital. The Poster shall be in the **Printed Format (Portrait - 3ft. x 2 ft.)** duly specifying the presenter name and contact details.

Program Schedule:

- | | | |
|---------------------|---|---|
| 9.00 AM - 9.30 AM | → | Registration & Poster Presentation |
| 9.30 AM - 9.45 AM | → | Inauguration |
| 9.45 AM - 10.30 AM | → | Prevention, Prohibition & Redressal of Sexual Harassment Act 2013
Dr. M N Sumana
Senior Advocate &
President, Merchants Co-operative Bank, Mysuru |
| 10.30 AM - 10.45 AM | → | TEA BREAK - Followed by Poster Judging |
| 10.45 AM - 12.00 AM | → | Are Gender Issues the Root Cause for Sexual Violence?
Dr. N Jagadeesh
Professor of Forensic Medicine & Toxicology
Vydehi Institute of Medical Sciences & Research Centre,
Bangalore |
| 12.00 AM - 1.15 PM | → | Case Based Workshop
Prof. Shivananda Bharathi & Team
JSS Law College, Mysuru |
| 1.15 PM - 1.30 PM | → | Certificate & Prize Distribution for best posters
& Valedictory |
| 1.30 PM | → | LUNCH |

Hence, it is requested to **depute all the ICC Members (Mandatorily) in addition to two staff, and two students** (other than ICC Members) from your institution / departments for the said workshop.

The **details of identified staff and students for attending** the said workshop **and for poster presentation** shall be submitted to the undersigned **on or before 24th March 2018 by 12 Noon** without fail.

Dr. S Prashanth, Management Representative, ISO, JSS AHER, Mysuru will **co-ordinate and make necessary arrangement for the Poster Presentation.**

NOTE: 2 – 3 no's of Poster Presentation is mandatory from staff & students of JSS AHER & Constituent colleges.


REGISTRAR

To,

1. The Principal, JSS Medical College, Mysuru
2. The Principal, JSS Dental College & Hospital, Mysuru
3. The Principal, JSS College of Pharmacy, Mysuru
4. The Principal, JSS College of Pharmacy, Ooty
5. The Director, JSS Hospital, Mysuru
6. The Chairman, Department of Water & Health (FLS), JSS AHER, Mysuru
7. The Co-ordinator, Department of HSMS, JSS AHER, Mysuru
8. Mr. Shivananda Bharathi, Professor, JSS Law College, Mysuru
9. The Assistant Administrative Officer, HR Division, JSS AHER, Mysuru
10. The Chief Warden, JSSAHER Hostel for Gents and Ladies, JSSMI Campus, Mysuru
11. The Warden, JSSAHER Hostel for Gents and Ladies, JSSCPM Campus, Mysuru
12. The Warden, JSSAHER Hostel for Gents and Ladies, JSSCPO Campus, Ooty
13. The Warden, JSSAHER Hostel for Gents and Ladies, Off Campus, Mysuru
14. Dr. S Prashanth, Management Representative, ISO, JSSAHER, Mysuru - *with a request to make necessary arrangements for poster display / presentation.*
15. All the ICC Members of JSSAHER and its Constituent Colleges - *through concerned HOIs.*

Copy to: -

1. The Vice Chancellor, JSS Academy for Higher Education & Research, Mysuru
2. The Finance Officer, JSS Academy for Higher Education & Research, Mysuru
3. The Medical Superintendent, JSS Hospital, Mysuru
4. Office copy

No: REG/WCW/26/10-11/2017-18

Date: 21.03.2018

COPY TO NOTICE BOARD

**Workshop on "Life & Liberty, Fostering Safe Work Place"
(Internal Complaints Committee - JSS AHER, Mysuru)**

- 9.00 AM - 9.30 AM** → **Registration (for the staff and students of JSS AHER)**
- a) **Workshop**
Contact Details → Dr. M N Naganandini, Asst. Professor,
Dept., of Pharmacognosy, JSS College of Pharmacy,
Mysuru. Mobile: 9632876016.
- b) **Poster Presentation (Portrait, 3ft. x 2 ft.)**
Contact Details → Dr. S Prashanth,
Management Representative, ISO,
JSS Academy of Higher Education & Research
Mysuru. Mobile: 9341816701.
- 9.30 AM - 9.45 AM** → **Inauguration**
- 9.45 AM - 10.30 AM** → **Prevention, Prohibition & Redressal of Sexual
Harassment Act 2013**
Dr. M N Sumana
Senior Advocate &
President, Merchants Co-operative Bank, Mysuru
- 10.30 AM - 10.45 AM** → **TEA BREAK - Followed by Poster Judging**
- 10.45 AM - 12.00 AM** → **Are Gender Issues the Root Cause for Sexual Violence?**
Dr. N Jagadeesh
Professor of Forensic Medicine & Toxicology
Vydehi Institute of Medical Sciences & Research Centre,
Bangalore
- 12.00 AM - 1.15 PM** → **Case Based Workshop**
Prof. Shivananda Bharathi & Team
JSS Law College, Mysuru
- 1.15 PM - 1.30 PM** → **Valedictory, Issue of Certificates and
Prize Distribution for best posters**
- 1.30 PM** → **LUNCH**


REGISTRAR



JSS Academy of Higher Education & Research

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Internal Complaints Committee

"Workshop on Life & Liberty, Fostering Safe Work Place"

27th March 2018 @ JSS Dental College & Hospital, Mysuru

Guest Speaker

Dr. N Jagadeesh

Professor of Forensic Medicine & Toxicology
Vydehi Institute of Medical Sciences & Research Centre,
Bangalore

On

Are Gender Issues the Root Cause for Sexual Violence?



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Internal Complaints Committee

"Workshop on Life & Liberty, Fostering Safe Work Place"

27th March 2018 @ JSS Dental College & Hospital, Mysuru

Guest Speaker

Dr. M N Sumana

Senior Advocate &

President, Merchants Co-operative Bank, Mysuru

On

**Prevention, Prohibition & Redressal of Sexual
Harassment Act 2013**



JSS Academy of Higher Education & Research

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Internal Complaints Committee

“Workshop on Life & Liberty, Fostering Safe Work Place”

27th March 2018 @ JSS Dental College & Hospital, Mysuru

RESOURCE PERSON

for

Case Based Workshop

Prof. Shivananda Bharathi

JSS Law College, Mysuru

Note Submitted: -

**Sub: - REPORT of the Workshop held on 27th March 2018 on
"Life & Liberty, Fostering Safe Workplace" organized
by ICC, JSSAHER, Mysuru- Reg.**

Ref: - Lr. No.: REG/WCW/26/10-11/2017-18, dt 24.03.2018

I am herewith submitting the Report briefing about the Workshop on "Life & Liberty, Fostering Safe Workplace" held on 27.03.2018 at Gowrishankara Auditorium, JSS Dental College & Hospital, Mysuru.

REGISTRATION PART:

As scheduled the registration to the said Workshop was started at 9 AM by registering the name of the staff and students for the said workshop and for presenting the poster presentation individually.

72 members have been registered to the said workshop **among them 18 members** have been registered their name **for Poster presentation too**. **Totally, only 12 posters were presented** – *6 posters were presented individually and 6 posters were presented jointly.*

On completion of the registration process and display of posters all of them were directed to be seated before the guests arrive to the auditorium.

INAUGURATION OF THE PROGRAMME:

1. The Registrar, Director (Academics), Chairman of the Committee and the Member Secretary of the Committee welcomed the guest speakers Mrs. M N Sumana and Dr. N Jagadeesh on arrival to the venue of programme.

Seeking the blessings of His Holiness Swamiji, Dr. B J Divya Rao welcomed the guest speakers, staff and students to the program and requested Mrs. Indra, JSSMC for the invocation songs for aheading the program.

2. Thanking, Mrs. Indra, JSSMC Dr. B J Divya Rao introduced and welcomed the guest speakers Mrs. M N Sumana and Dr. N Jagadeesh and also welcomed Dr. B Manjunatha - the Registrar, Dr. P A Kushalappa – the Director (Academics), Dr. M N Suma – Chairman of the JSSAHER ICC and Smt. M S Kokila – the Member Secretary of JSSAHER ICC.

3. **Further, Mrs. M N Sumana was requested to take over the dias to enumerate about the "Prevention, Prohibition & Redressal of Sexual Harassment Act 2013".**

Mrs. M N Sumana highlighted about the constitution of the committee, how to address the complaints against the sexual harassment in brief with few examples.

She also explained the responsibilities of an institution with regard to Prevention, Prohibition and Redressal of Sexual Harassment.

On completion of the talk by Mrs. M N Sumana, she was thanked for briefing about the act and was honored and felicitated by Mrs. M S Kokila, Member Secretary.

4. **The program was further progressed with a tea break followed by the poster judging by the following members:**

- 1) Dr. N Jagadeesh, Guest Speaker
- 2) Smt. M N Sumana, Guest Speaker
- 3) Dr. P Nilani, Deputy Controller, Bureau of Quality Division and Statistics, JSSAHER, Mysuru
- 4) Dr. P K Kulakarni, the Vice - Principal, JSS College of Pharmacy, Mysuru

5. **On completion of the Poster Judgment, the 2nd session of the program was started i.e., talk by Dr. N Jagadeesh on "Are Gender Issues the Root Cause for Sexual Violence?" was started and is as follows:**

Dr. N Jagadeesh who is expert in handling cases of sexual harassment explained about the gender issues and sexual violence elaborately.

On completion of the talk by Dr. N Jagadeesh, he was thanked and felicitated by Dr. M N Suma, Chairperson.

6. **Prof. Shivanand Bharthi** and team from JSS Law College, Mysuru were welcomed to the program for presenting the **Case Based Workshop by the students. The students presented a case through MIME presentation which is a theatrical technique of suggesting action, character, or emotion without words, using only gesture, expression, and movement.**

On completion of the Case Based Workshop by the JSS Law College Team, Prof. Shivananda Bharathi **grouped the members presented into 3 separate groups and were requested to enumerate the outcome of the**

- a. Group 1 consisting of 14 members were requested to "Narrate the Situation"
- b. Group 2 consisting of 10 members were requested to address the issue on "Procedures & Remedies to Prevent Harassment"
- c. Group 3 consisting of 12 members were requested to address the issue on "Prevention & Remedies"

After this the best group presentation was acknowledged.

7. Coming to the conclusion part of the program, the Feedback Form were circulated among all the members presented in the program to submit their reviews on the program by rating the ranking in the scale of 1 to 5.

Sl. No.	Particulars	Ranking Category
1	Session 1 – Addressed by Mrs. M N Sumana	1. Not Satisfactory 2. Satisfactory 3. Average 4. Very Good 5. Outstanding
2	Session 2 – Addressed by Dr. N Jagadeesh	
3	Session 3 – Addressed by Prof. Shivananda Bharathi and Team from JSS Law College, Mysuru	
4	Venue Arrangements	
5	Hospitality and Catering	

8. Lastly, the cash prize was distributed to the Poster Presenters and the certificates were issued on receipt of the Feed Back Form.

Encl: Photos of the Workshop


Member Secretary


Chairperson

To,

1. The Registrar, JSS Academy for Higher Education & Research, Mysuru
2. The Finance Officer, JSS Academy for Higher Education & Research, Mysuru
3. Office copy