

# **JSS Academy of Higher Education and Research**

Central Animal Facility,

Centre for Experimental Pharmacology and Toxicology (CPT)

## **Working guidelines at CPT vivarium**

1. Investigator should have a valid IAEC approval for conducting the study. As per Form-B submission, only the investigator and co-investigator will be permitted to work in the vivarium
2. The candidate is advised to get vaccinated (TT) before initiating the animal study.
3. Candidate has to provide study details viz, study initiation and completion date, behavioral assay date if any, necropsy date, well in advance to the coordinator, CPT. Any changes in the study date have to be informed in advance.
4. Candidate should enter the CPT vivarium with hand gloves, face mask, shoe cover, and apron. Also, to enter the log book on entry and exit time. In no case, CPT will provide personal protective equipment (PPE), and also the candidate will not be allowed inside the vivarium without PPE
5. CPT will not provide any storage facility for drugs/chemicals/biological samples.
6. The investigator should attend to his/her allotted animals daily following the receipt.
7. CPT is not responsible for any spontaneous mortality and morbidity in animals
8. All consumables required to conduct the study including drugs, oral gavage, blood collection and necropsy requirements, anesthesia/euthanasia drugs (only CCSEA approved drugs should be used), glass and plastic wares, etc. must be brought by the candidate, CPT will not provide any consumables/chemicals
9. Based on the CPT master schedule, the coordinator will allocate the experimental room and dates of initiation of the study, this is to avoid the overlap in the use of facilities
10. The candidate should confine his/her movement only to the allocated experimental room (entering into other experimental rooms is strictly prohibited). Use of cameras, music gadgets, and photo/videography is prohibited. However, if experimental protocol mandates photography it will be permitted with due approval from the coordinator
11. Candidates using various behavioral facilities - mazes, cameras, etc. should ensure the cleanliness, and working condition of the gadgets. Any breakage to the camera, mazes should be borne by the user
12. Candidates to understand the CPT biomedical waste disposal procedure and abide by it
13. Technical or scientific information of the project shall not be disclosed to CPT members or coordinator
14. CPT will not be responsible for any personal belongings.

**\*\*Please Fill out the Access form for visiting/Conducting the study**

**Coordinator, CPT**

# Access Request Form

Centre for Experimental Pharmacology and Toxicology (CPT)

Email: [cpt@jssuni.edu.in](mailto:cpt@jssuni.edu.in)

Kindly fill out the form

|   |   |                      |           |                             |                |
|---|---|----------------------|-----------|-----------------------------|----------------|
| <b>Name</b>   | : |                      |           |                             | <b>Remarks</b> |
| <b>Department &amp; Institute</b>                           | : |                      |           |                             |                |
| <b>Purpose of Visit</b>                                     | : |                      |           |                             |                |
| <b>If Experimentation, I.A.E.C Approval No.</b>             | : |                      |           |                             |                |
| <b>Access Request Date</b>                                  | : | <b>Proposed Days</b> |           |                             |                |
|   |   | <b>From</b>          | <b>To</b> | <b>Total number of Days</b> |                |
|   |   |                      |           |                             |                |
| <b>Contact details</b>                                      | : |                      |           |                             |                |
| <b>Mobile</b>   |   |                      |           |                             |                |
| <b>Email</b>  | : |                      |           |                             |                |
| <b>If any special assistance is required please mention</b> | : |                      |           |                             |                |

I have read the guidelines and shall abide by the rules and regulations.

**Signature of the PI/Candidate**

**Name:**

**Dept:**

**Institute:**

**Date:**