

**Sub: - Minutes of the Internal Complaints Committee (ICC)
Meeting held on 22.12.2023 – Reg.**

Ref: - ICC Meeting Notice dt 11.12.2023

Members Present:

1. Dr. M N Suma, Vice - Principal, JSS Medical College, Mysuru
2. Smt. Madhuri Tathachari, Managing Trustee, Bhramara Trust, Mysuru
3. Prof. Shivananda Bharathi, JSS Law College, Mysuru
4. Smt. M S Kokila, Dy. Registrar (Sr. Grade), GAD, JSS AHER, Mysuru
5. Dr. A M Mahalakshmi, Asst. Director, BQS, JSSAHER, Mysuru
6. Dr. Shilpa Palaksha, Asso. Professor, Dept., of Ph. Practice, JSS College of Pharmacy, Mysuru
7. Dr. B Gowramma, Asst. Prof. Dept., of Pharmaceutical Chemistry, JSS College of Pharmacy, Ooty
8. Dr. Shalini N, Asst. Prof. Dept., of HSMS, JSS AHER, Mysuru
9. Dr. Ashwini P, Asso. Prof. Dept., of Microbiology, Faculty of Life Sciences, JSS AHER, Mysuru
10. Smt. S Sumithra, Computer Programmer, JSS Dental College & Hospital, Mysuru
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Dr. Suma M N, Chairman of the ICC welcomed the members present to the meeting enquired about the complaints if any filed by the staff / students at the respective constituent units. The members reported that no complaints are received either by the staff or students with regard to gender discrimination and sexual harassment in the campus.

Smt. Madhuri Tathachari, Managing Trustee, Bhramara Trust, Mysuru and Prof. Shivananda Bharathi, JSS Law College, Mysuru stated that the JSS AHER has successfully completed the 15 years of its journey and it is a significant milestone for any higher education institution. JSS AHER's journey has been marked by dedication, growth and unwavering commitment to education, safety, and the well-being of its staff and students.

She further added that over the past 15 years, the committee has stood as a beacon of knowledge through the dedication of faculty and supportive staff to cultivate an environment for enthusiasm of its students. Together we have embraced change, adapted to challenges, and emerged stronger than ever.

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Hence, to uphold the values, innovations and to inspire the younger generations to come, Smt. Madhuri Tathachari, Managing Trustee, Bhramara Trust, Mysuru and Prof. Shivananda Bharathi, JSS Law College, Mysuru requested the Chairman to initiate following actions under ICC with due approval of the Academy as it helps both JSSAHER and its students to start their journey at the institution on the right foot.

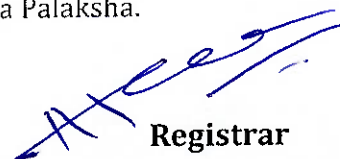
- a) Host an orientation program for both new faculty and support staff annually / half yearly as it helps everyone to familiarize themselves with latest policies and procedures.
- b) Host an orientation program for students with parents - to provide a virtual tour of the campus, highlighting key facilities and support services provided by JSSAHER viz., academic advising, counseling, career services, health services, classrooms, libraries, laboratories, recreational areas and administrative offices etc.,
- c) To have an 'Emergency Response Plan' for both faculty / support staff and students so that they shall be prepared to respond effectively in emergency situations.
- d) To have a student support network system (software / app) especially for hostel inmates with keycard entry system so that the students can access safety protocols, emergency procedures, file complaints, request for medical help, report on safety concerns and prevent unauthorized entry etc.,
- e) To train students in defense techniques by an expert.

Mrs. M S Kokila, Dy. Registrar (Sr. Grade), JSS AHER and the Member Secretary, JSS AHER ICC appreciated the suggestions put forth by Smt. Madhuri Tathachari, Managing Trustee, Bhramara Trust, Mysuru and Prof. Shivananda Bharathi, JSS Law College, Mysuru and assured that the committee will seek the approval of the Academy for implementation of the above suggestions.

Meanwhile, she requested the co-ordinators of JSS AHER & its Units to share their ideas on conveying orientation programmes / trainings with detailed action plan for successful implementation of the above in consultation with the respective Heads of the Institutions.

The meeting concluded with vote of thanks by Dr. Shilpa Palaksha.


Chairman


Registrar

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To,

1. Dr. M N Suma, Vice - Principal, JSS Medical College, Mysuru
2. Smt. Madhuri Tathachari, Managing Trustee, Bhramara Trust, Mysuru
3. Prof. Shivananda Bharathi, JSS Law College, Mysuru
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